

## **ARLINGTON PARK & RECREATION COMMISSION MEETING MINUTES**

**Approved**  
**8/9/2022**

The Town of Arlington Park and Recreation Commission came to order for its online virtual meeting via Zoom on Tuesday, August 9, 2022 at 7:00pm.

**Commission Members:** Leslie Mayer, Jen Rothenberg, Shirley Canniff, Phil Lasker, Scott Walker, Sarah Carrier, and Josh Fenollosa., Recreation Director Joe Connelly was also present. Conservation Commission Liaison Cathy Garnett was also present.

**Anticipated Speakers:** None

**Preliminary Matter:** Phil Lasker took formal attendance via a roll call and read a statement pertaining to Governor Baker's Public Meeting Law change due to COVID-19 regarding virtual meetings. Joe Connelly read a statement to the public:

At the last meeting, the public was placed in the waiting room while discussions took place about the meeting itself. No votes were taken nor decisions made. I conferred with Town Counsel and confirmed that even general discussions should be open to the public and under a posted agenda item, and will be distributing the Open Meeting Law Summary to all Commission members and staff to refresh everyone's understanding.

### **Open Forum:**

Ms. Melofchik raised her hand but was having audio issues and said would email the Commission.

### **Bat House Magnolia Gardens**

Mr. Connelly reviewed the proposal from Reb Pearl to install a bat house at the Magnolia Community Garden. The Commission commented on the thoroughness of the proposal. Ms. Mayer motioned to approve, seconded by Ms. Rothenberg and approved 5-0.

### **McHugh Bench Donation Menotomy Rocks Park**

The Commission reviewed the request and recommended plaque language. Ms. Canniff motioned to approve, seconded by Ms. Rothenberg and approved 5-0.

### **Capital Project Review**

Mr. Connelly reviewed the capital projects with the commission:

#### **Hills Hill Mountain Biking Feasibility Study**

Review of the 8/2 public input session

Decision how to move forward discussion within the capital discussion

#### **Spy and Parmenter Playgrounds**

Parmenter in grading phase, Spy mobilization this week

Delivery of Equipment

Parmenter: 9/2

Spy: 9/22

Retaining wall complete at Parmenter

Change orders so far is resurfacing ramp that was damaged

#### Robbins Playground

Quick recap on interview with Crowley and Cottrell

The Commission discussed the importance of getting additional designers to look at this project

The Commission discussed the term Universal Design and the best way to integrate that into the project and RFP process

Mr. Connelly will draft an RFP for the Commission to review

#### Arlington Reservoir Phase II

Pathway work to begin soon

Discussed the planting warranty being one year and the current efforts of watering

#### Stratton, Peirce, Bishop ARPA Project

Demo at Stratton and Bishop – Peirce Scheduled for next two weeks

Waiting on equipment for Stratton (this week), Peirce last September

Peirce back up plan is to install mulch and rubber in the spring

All going to depend on October weather for rubber

Ms. Mayer asked to further investigate the EWF and binder option for Peirce

#### Hurd Field Project

Low Bid Quirk Construction

Kick Off Construction Meeting on Wednesday

The Commission discusses site access during construction and how to convey that to the public

Mr. Connelly will discuss this with the contractor at the first meeting

#### Poets Corner

Nothing new to report at this time

ADA Spectator Seating Ed Burns Arena

Complete

2024 Updated Capital Plan and CPA Requests

See attached for discussion

Parallel

DCR assistance financially is not possible

Looking to install a tipsy turvy climber for temp use

Robbins Play Equipment

Some removed for safety

Replacing swing parts and clamps (\$6k worth, on order)

Playground Safety Inspections 2022

Buzzell, Hibbert, Hills, Thompson School (late spring)

**FY 24 Capital Plan Request and Multi-Year Commission Plan**

The Park Commission and Mr. Connelly reviewed the multi-year capital plan. Mr. Connelly stated that although CPA is not due at this time it was important to determine those projects as well as ARPA to get a true understanding of total projects for the next 5 years.

Mr. Walker motioned to approve the following **capital** funding plan, seconded by Ms. Canniff and approved 5-0.

*Standing Capital*

Feasibility Study - \$10,000

ADA - \$50,000

Playgrounds - \$75,000

FY 25

Capital – Parallel - \$500,000

Capital - Thorndike - \$250,000 for feasibility study (was modified, number in meeting discussion was \$500,000)

FY 26

Capital –Waldo Playground - \$600,000

**Approval of Minutes** – Minute Review

4/12/2022 – Motion to approve by Mr. Walker, seconded by Ms. Canniff, and approved 3-0-2.

5/10/2022 –Motion to approve by Ms. Rothenberg, seconded by Mr. Walker and approved 3-0-2.

7/12/2022 –Motion to approve as amended by Ms. Rothenberg, seconded by Ms. Mayer and approved 3-0-2.

**Comments and Items for Future Meeting** – Ms. Rothenberg asked that the Commission formally discuss basketball courts in town at an upcoming meeting.

**Correspondence Received**

The Commission reviewed the correspondence received.

Mr. Walker made a motion to adjourn at 9:02 pm, seconded by Ms. Canniff and approved by roll call vote 5-0.

The Arlington Park & Recreation Commission Meeting Minutes were respectfully submitted by Joseph Connelly.